



Brewerton Elementary School ~ 2025 – 2026 Parent Guide

Helping You Support Your Child's Success at School

Brewerton Elementary Phone Numbers

Main Office 315-668-4201, ext 11309

Fax Line 315-668-8175

champson@cssdapps.org

Cafeteria Mgr 315-668-4201, ext 11307

Nurse's Office 315-668-4202, ext 11311

Fax Line 315-978-6341

kwescott@cssdapps.org

Custodial 315-668-4201, ext 11301

Brewerton Elementary PTO

Facebook: <https://www.facebook.com/search/top?q=brewerton%20elementary%20pto>

Email: BrewertonPTO@gmail.com

District Website: www.cssd.org (Select 'Brewerton' for building specific information)

Safety & Attendance

Emergency Contact Information

Keep your contact information up to date—email any changes to:

- **Central Registrar:** registrar@cssdapps.org
- **Building Secretary:** champson@cssdapps.org

Attendance

- Aim for **96% attendance** (no more than 7 absences/year).
- Encourage prompt arrivals and consistency from day one.

Illness Protocol

- Notify the main office (champson@cssdapps.org), the nurse (kwescott@cssdapps.org) and the classroom teacher (emails vary) via email within 3 days. If you do not send an email, please provide a written excuse upon the child's return to school.
- To avoid the attendance robo call - contact the school daily before 9:30 am
- Questions? Contact Nurse Wescott (after 8:50 AM) at 315-668-4201 ext. 11311 or via email: kwescott@cssdapps.org
- Keep children home if they're sick—protect others from spreading illness.

Arrival & Dismissal

- **Late arrivals (after 9:00 AM):** Use the **visitor entrance** to sign in.
- **Early dismissals (before 3:30 PM):** Use the **visitor entrance** to sign out.
- **Pickup:** Use the **PikMyKid app** between 3:20–3:30 PM; dismissal begins at 3:33 PM.

Emergency Pick-Up

- Assign an approved delegate using the PikMyKid app.
- If no smartphone is available, submit a signed note.
- All individuals picking up a child must show a **valid photo ID**.

Bus Transportation

- **Kindergartners:** Wear name tags during the first week.
- **Emergency or one-time transportation changes:** Email a signed note to champson@cssdapps.org.
- **Recurring changes:** Use the Alternate Transportation Form on [cssd.org → Departments → Transportation] or direct link: <https://forms.gle/CbW6juAyNKnAsb8E9>

Visitors & Volunteers

How to Participate

- Coordinate visits in advance with your child's teacher.
- Complete the Volunteer/Chaperone Approval process noted below.

Volunteer/Chaperone Approval

- Complete the form online via [cssd.org → Community/Parents → Volunteer Chaperone].
- Approvals from last year remain valid unless you've been notified otherwise.

Check-In Procedure

- Sign in at the main office using your **photo ID**.
- You'll receive a **visitor badge** to wear while on school grounds.

Stay Connected: ParentSquare

- Receive school announcements via app, email, text, or voice call immediately or at 6pm daily.
- Communicate in your preferred language and RSVP for events, sign up for conferences, message teachers, and volunteer.
- 👉 Find more information on ParentSquare at [cssd.org/Page/416]

Academic Portal: SchoolTool

- Monitor grades and attendance through the portal.
- Note: **Report cards are no longer printed**—you'll access them online.
- 👉 Setup instructions are available at [cssd.org] under SchoolTool resources.

Communication Pathways ~ Need help? Start here.

For School-Related Matters

1. Teacher, TA, or Nurse
2. School Principal
3. Executive Director
4. Assistant Superintendent
5. Superintendent

For Transportation Issues

1. Bus Driver or Monitor
2. Transportation Supervisor
3. Business Official
4. Superintendent

Always begin with the person closest to the issue for the fastest resolution.

Emotional & Social Support

We're dedicated to your child's well-being. Contact any member of our Student Support Team:

- **School Counselor:** Mrs. Elizabeth Kring | ekring@cssdapps.org
- **School Social Worker:** Mrs. Jo Moskal | jmoskal@cssdapps.org
- **School Nurse:** Mrs. Kaitlyn Wescott | kwescott@cssdapps.org
- **School Psychologist:** Mrs. Megan Martinez | mmartinez@cssdapps.org

Reach out any time—we partner with families to support students' whole selves.